



Coastal Policy and Restoration Internship: Grant Writing

The [North Carolina Coastal Reserve & National Estuarine Research Reserve](#) and the [North Carolina Coastal Federation](#) have partnered to offer a summer internship. The intern would participate in the federation's Coastal Policy and Restoration Internship program and work on a project assigned by the Coastal Reserve.

Coastal Policy and Restoration Internship: The North Carolina Coastal Federation is a member-supported nonprofit environmental organization committed to protecting and restoring the North Carolina coast. The Coastal Federation provides an exciting opportunity for students to work with our established and successful organization. Working alongside dedicated professional staff, interns will engage in:

- Coastal policy and advocacy
- Coastal habitat protection and restoration
- Environmental education
- Community collaboration

Interns will also learn about the inner workings of nonprofit management, including public relations, strategic planning, marketing, board of directors' management, communications, fundraising and nonprofit governance. Learn more about the [internship program](#).

Project: Develop a grant writing workshop for graduate students and decision-makers

Project Description: The Coastal Reserve's [Coastal Training Program](#) has offered grant writing workshops for decision-makers in the past, but has lost many of the expert speakers that presented at these events. To continue to provide this service, and also reach graduate students, we need help developing grant writing curriculum.

Dates: May 11 – July 31, 2020

Location: N.C Coastal Federation, 3609 N.C. 24, Newport (Ocean), NC 28570

Eligibility: students must be enrolled in a graduate program at the time of application.

How to apply: Please send a resume and a cover letter to [Whitney Jenkins](#) by **March 1, 2020**.

The student will be paid through the N.C. Coastal Reserve and housed at the N.C. Coastal Federation. All qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, gender identity, age, sexual orientation, genetic information, status as an individual with a disability, or status as a protected veteran.

Contact:

N.C. Coastal Reserve – Whitney Jenkins, (252) 838-0882 or whitney.jenkins@ncdenr.gov

N.C. Coastal Federation – Ana Zivanovic-Nenadovic, (252) 393-8185 or anaz@nccoast.org

Coastal Policy and Restoration Internship

Project: Develop a grant writing workshop for graduate students and decision-makers

What is the North Carolina Coastal Reserve & National Estuarine Research Reserve?

The N.C. Coastal Reserve & National Estuarine Research Reserve is a program of the N.C. Division of Coastal Management, a division of the N.C. Department of Environmental Quality. The N.C. National Estuarine Research Reserve is managed through a federal-state partnership between NOAA and the N.C. Division of Coastal Management. The Reserve is a network of 10 protected sites established for long-term research, education and stewardship. This program protects more than 44,000 acres of estuarine land and water, which provides essential habitat for wildlife; offers educational opportunities for students, teachers and the public; and serves as living laboratories for scientists.

What are the specific activities that students will undertake to complete the project?

- Review past grant writing workshop presentations and agendas to model the grant writing workshop curriculum after.
- Work with Coastal Training Program coordinator and North Carolina Sea Grant staff to inform workshop curriculum.
- Schedule, advertise, facilitate, and evaluate workshop(s) on grant writing using the new curriculum, in collaboration Coastal Training Program coordinator and staff from NC Sea Grant.

What skills should students possess to complete a successful project?

- An interest in adult outreach.
- Excellent organizational and time management skills; attention to detail; strong written and verbal communication skills; creativity, initiative and problem solving capability; and works well in a team environment.

What professional career development benefits will students receive from working on this project?

- Adult workshop curriculum development.
- Hands-on experience developing and implementing adult outreach.
- Exposure to other Reserve programs, including research, stewardship, and K-12 education. There may be opportunities for the student to assist with other Reserve activities related to these programs.

What types of documents, products or/and reports will the student(s) deliver upon completion of this project?

Workshop curriculum and a summary of the workshop evaluations.

How will the final project be used by the Coastal Reserve?

The updated curriculum will be used for all future grant writing workshops.

